

# **Khyber Teaching Hospital MTI Peshawar**

**Contact No: 091-9224400**



## **BID SOLICITATION DOCUMENTS**

**For**

**Fire Extinguishers Cylinders,  
Refilling and Accessories 2025-26  
Through EPADS**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

## INTRODUCTION:

Medical Teaching Institution (MTI)/ Khyber Teaching Hospital Peshawar invites. Sealed bids from the eligible bidders for **Fire Extinguisher Cylinders, Refilling and accessories** for Hospital under Open Competitive Bidding under rule 6(2) (a) ***“Single Stage Single Envelope”*** bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014 through EPADS.

### 1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under, along with Standard Bidding Documents.
2. The bids will be opened on **10-12-2025** in presence of the bidders/representatives who choose to attend
3. Any bid received/uploaded after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
4. **The tender shall be submitted and processed through E-Pak Acquisition & Disposal System (E-PADS)**
5. The bid security in the shape of Pay order (PO) will not be accepted. Only CDR/SDR shall be accepted. Which shall be submitted on 10-12-2025 at 10:00 am in sealed envelope to the Dairy & Dispatched Section MTI-KTH.
6. The bid should be complete in all respect and must be signed by the bidder.
7. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
8. **All the bids must be accompanied with a non-refundable Tender Fee, amount of Rs.2,000/- in favor of KTH Fund Account, PK15KHYB0121003003116602 and the deposit slip must be submitted in sealed envelope to the Dairy & Dispatched Section MTI-KTH on or before opening date 10-12-2025 at 10:00 am. The bid shall be considered non-responsive if the Tender fee is not submitted.**
9. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
10. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
11. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
12. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:

- a. Received without earnest money;
  - b. It is received after the date and time fixed for its receipt;
  - c. The offer is ambiguous;
  - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
  - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
  - f. Only typed tender on original prescribing letter pad, sealed & signed should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates **(Double rates for single Items)** will not be accepted.
13. Usage of correction fluid & corrections are strictly prohibited.
  14. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
  15. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
  16. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the KTH Peshawar's future bids.
  17. **Sample of each quoted item shall be submitted to Supply Chain Department within a week time (During official timing) after the date of opening. A cover letter mentioning detail of samples shall be enclosed on each box. Non provision of sample within the stipulated time period, shall be considered "Rejected Item".**
  18. **Brand/Manufacturer name shall be mentioned on each quoted item, i.e. local, China or any other brand shall be clearly mentioned to avoid ambiguity.**
  19. **Previous Performance of the bidder shall be considered during evaluation process.**
  20. **The Bidder shall attach Authorization Letter from Importer/Manufacturer.**
  21. **Brand/Manufacturer name shall be mentioned on each quoted item.**

## 2. **ELIGIBILITY CRITERIA:**

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN-
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions. On stamp paper 100 or above
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- **The bidder must have its local office Peshawar**

### 3. GENERAL CONDITIONS: -

1. KTH Peshawar shall evaluate the bid in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, KTH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. Used/refurbished Supply shall be lead to blacklisting of firm.
6. KTH MTI Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

**Khyber Teaching Hospital**

**Medical Teaching institute**

**Peshawar**

Phone: 091-9224400

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#### **INVITATION FOR BIDS**

Hospital Director, Medical Teaching Institute, **Khyber Teaching Hospital Peshawar** Invites sealed tenders under National Competitive Bidding for the “**Fire Extinguisher Cylinders, Refilling and accessories**” for Hospital, under rule 6(2) (a) “**Single Stage Single Envelope procedure**” of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR Through EPADS.

The bidders are required to submit bid security **Rs-250,000/-** in shape of Call Deposit Receipt (CDR) in the name of Hospital Director KTH Peshawar.

The tenders complete in all respect must reach the undersigned by **10:00 AM** on **10-12-2025**, which will be opened at **10:30 AM** on the same day in conference room of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend. Pre-bid meeting will be held on **27-11-2025** in the office of manager supply chain at 11.00 am.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

## Specifications

Supply of Fire Fighting Extinguishers		
Sr.	Item Description	Unit
1	Fire Extinguishers (ABCE Class Fire), Capacity: 4 kg, DCP Complete in all respect with mounting brackets and screws, etc.	Nos.
2	Fire Extinguishers (ABCDEF Class Fire), Capacity: 3 kg, CO2 Complete in all respect with mounting brackets and screws, etc.	Nos
3	Fire Extinguishers (ABCE Class Fire), Capacity: 6 kg, DCP Complete in all respect with mounting brackets and screws, etc	Nos.
4	Fire Extinguishers (ABCDEF Class Fire), Capacity: 5 kg, CO2 Complete in all respect with mounting brackets and screws, etc	Nos
5	Fire Extinguishers (ABCE Class Fire), Capacity: 9 Kg, DCP Complete in all respect with mounting brackets and screws, etc	Nos.
6	Fire Extinguishers (ABCDEF Class Fire), Capacity: 7 Kg, CO2 Complete in all respect with mounting brackets and screws, etc	Nos
7	Fire Extinguisher Ball as per manufacturing sizes	Nos.

8	Mount Bracket for Fire Extinguisher Ball	Nos.
9	Portable Fire Extinguisher 25 kg with trolley (class fire A, B, C, E)	Nos.
10	Refilling of Fire Extinguisher Cylinders per kg rate should be quoted DCP	kg
11	Refilling of Fire Extinguisher Cylinders per kg rate should be quoted CO2	kg
12	Pipe DCP	Nos.
13	Pipe Co2	Nos
14	FIRE Extinguisher clamp	Nos

### **BID Security**

Bid security Rs-**250,000/-** in shape of Call Deposit refundable drawn in favor of "Hospital Director KTH Hospital"

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

### **5. BID VALIDITY:**

- i) The bids should be valid for a period of 180 Days.
- ii) In exceptional circumstances, KTH Hospital may solicit the Bidder's consent to an

extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

**7. BID VALIDITY:**

1. Rate shall be valid till 30<sup>th</sup> June 2026. Which may be extended further as under KPPRA rules 31A (2).

**Samples may be called for all the above items if required.**

**7. Award of Contract:**

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KTH Peshawar.

**8. Payment:**

- A. No advance payment will be permissible.
- B. The payment will be made after successful supply and inspection
- C. The delivery should be made within 15 days.
- D. The bidder must register with Income / Sales Tax Department
- E. The payment will be made after successful supply and inspection of all requisite items.
- F. The Hospital may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

**9. BLACKLIST OF DEFAULTED BIDDER/CONTRACTOR**

**Conditions for Blocklist of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014**

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

**Conditions for debarment of Defaulted Bidder/Contractor**

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed:
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good reputation of the Khyber Teaching Hospital MTI Peshawar.

#### **10. Procedure for black listment and debarment**

1. Competent authority of Khyber Teaching Hospital MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The show cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPKPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

#### **11. REDRESSING OF GRIEVANCES**

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.



3. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser/officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

**Note:** Grievance notified & designated who can invite appropriate official as co-opted member for grievance.