

Khyber Teaching Hospital MTI Peshawar

Contact No: 091-9224400



BID SOLICITATION DOCUMENTS

For

**Kaspersky Antivirus Endpoint Security Renewal
&**

Renewal of License for NGAF 5200-F-I Firewall

**(The Quoted rate for above Renewal should be for 01-year, 02
year and for 03 year Separately.)**

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

INTRODUCTION:

Medical Teaching Institution (MTI)/ Khyber Teaching Hospital Peshawar invites. Sealed bids from the eligible bidders for procurement of “**Renewal of License for NGAF 5200-F-I Firewall**” and “**Kaspersky Antivirus Endpoint Security Renewal**” for the Hospital under Open Competitive Bidding under rule 14(2) (a) “**Single Stage Single Envelope**” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under, along with Standard Bidding Documents.
2. The bids will be opened on **20-12-2024** in presence of the bidders/representatives who choose to attend.
3. Pre-bid meeting will be held on **06-12-2024** in the office of manager supply chain-KTH at 10:30 AM.
4. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
5. The bid should be complete in all respect, and must be signed and stamp by the bidder on each page.
6. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
7. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
8. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
9. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
10. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt.;
 - f. Only typed tender on original prescribing letter pad, sealed

& signed should be submitted, the quoted Price must be preprinted. Hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates (**Double rates for single Items**) will not be accepted.

11. Usage of correction fluid & corrections are strictly prohibited.
12. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
13. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
14. **Previous Performance of the bidder shall be considered during evaluation process.**
15. **Brand/Manufacturer name shall be mentioned on each quoted item.**
16. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the KTH Peshawar's future bids.

2) ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and for services KNTN.
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- **Local office (Peshawar)**

3. GENERAL CONDITIONS: -

1. KTH Peshawar shall evaluate the bid in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified

requirements.

2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, KTH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. KTH MTI Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

Khyber Teaching Hospital
Medical Teaching institute
Peshawa Phone: 091-9224400

INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Khyber Teaching Hospital Peshawar**

Invites sealed tenders under National Competitive Bidding for the procurement of **“Kaspersky Antivirus Endpoint Security Renewal”** and **“Renewal of License for NGAF 5200-F-I Firewall”** for Hospital, under rule 6(2) (a) **“Single stage Single envelope procedure”** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security **Rs-500,000/-** in shape of Call Deposit Receipt (CDR) in the name of Hospital Director KTH Peshawar.

The tenders complete in all respect must reach the undersigned by **10:00 AM** on **20-12-2024**, which will be opened at **10:30 AM** on the same day in conference room of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

Tender Description:

01. Renewal of License for NGAF 5200-F-I Firewall

Organization: KTH Hospital

Description: KTH Hospital invites tenders for the renewal of the license for NGAF 5200-F-I Firewall, currently installed and operational within our network infrastructure. The renewal aims to maintain robust firewall security to safeguard sensitive hospital data and ensure uninterrupted network protection.

Product Details:

Product Name: NGAF 5200-F-I Firewall

Serial Number: 5019021032

Model: M5200-F-I

Version: 8.0.47

Scope of Work:

Renewal of NGAF 5200-F-I Firewall license.

Update and configuration of firewall software and hardware components.

Provision of ongoing support and updates to ensure optimal firewall performance.

Rate should be quoted for 01-year, (FY-2024-25) 02 year (FY-2024-26) & for 03 year (FY-2024-27) separately.

02. Kaspersky Antivirus Endpoint Security Renewal

Organization: KTH Hospital

Description: KTH Hospital invites tenders for the renewal of Kaspersky Antivirus Endpoint Security, which is currently installed and operational across our network. The renewal aims to ensure continued protection against cyber threats and vulnerabilities within our hospital environment.

Scope of Work:

- Renewal of Kaspersky Antivirus Endpoint Security licenses.
- Update and configuration of antivirus software.
- Provision of ongoing support and updates to ensure optimal performance.

Rate should be quoted for 01-year, (FY-2024-25) 02 year (FY-2024-26) & for 03 year (FY-2024-27) separately.

4. BID Security

Bid security Rs-**500,000/-** in shape of Call Deposit refundable drawn in favor of "Hospital Director KTH Hospital"

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

5. BID VALIDITY:

- i) The bids should be valid for a period of 180 Days.
- ii) In exceptional circumstances, KTH Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

6. BLACKLIST OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklist of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

Conditions for debarment of Defaulted Bidder/Contractor

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed;
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.

- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Khyber Teaching Hospital MTI Peshawar.

7. Procedure for blacklistment` and debarment

1. Competent authority of Khyber Teaching Hospital MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The show cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPKPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

8. REDRESSING OF GRIEVANCES

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint

concerning his grievances not later than 03 days after the announcement of the bid evaluation report.

3. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser/officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

9. Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KTH Peshawar.

10. Payment:

- A. No advance payment will be permissible.
- B. The payment will be made after successful supply and inspection
- C. The delivery should be made within **30** days.
- D. The bidder must register with Income / Sales Tax Department
- E. The Hospital may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.