

Khyber Teaching Hospital MTI Peshawar

Contact No: 091-9224400



BID SOLICITATION DOCUMENTS

For

Repair and Maintenance of Hospital Vehicles

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

INTRODUCTION:

Medical Teaching Institution (MTI)/ Khyber Teaching Hospital Peshawar invites. Sealed bids From the eligible bidders for procurement of **Repair and Maintenance of Hospital Vehicles** under Open Competitive Bidding under rule 14(2) (a) "**Single Stage Single Envelope**" bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under, along with Standard Bidding Documents.
2. Pre bid meeting will be held on **24-12-2024 11:00 am** in the office of Manager Supply Chain KTH.
3. The bids will be opened on **2-01-2025** in presence of the bidders/representatives who choose to attend
4. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
5. The bid should be complete in all respect and must be signed by the bidder.
6. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
7. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
8. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
9. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
10. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
 - f. Only typed tender on original prescribing letter pad, sealed & signed should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates (**Double rates for single Items**) will not be accepted.

11. Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
12. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
13. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
14. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
15. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the KTH Peshawar's future bids.

2) **ELIGIBILITY CRITERIA:**

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- Detail of similar works carried out by the firm (along with copies of work orders/completion certificates) with any other government organization.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and for services KNTN.
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- **Local office (Peshawar)**

3. GENERAL CONDITIONS: -

1. KTH Peshawar shall evaluate the bid in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, KTH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. KTH MTI Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

**Khyber Teaching Hospital
Medical Teaching institute
Peshawar**

Phone: 091-9224400

INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Khyber Teaching Hospital Peshawar** Invites sealed tenders under National Competitive Bidding for the procurement of the services for **Repair and Maintenance of Hospital Vehicles**, under rule 14(2)(a) **“single stage Single envelope procedure”** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security Rs-50,000/- in shape of Call Deposit Receipt (CDR) in the name of Hospital Director KTH Peshawar.

The tenders complete in all respect must reach the undersigned by 10:00 hrs. On **2-01-2025**, which will be opened at 10:30 am on the same day in conference room in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

S.No	Job / Parts / Labor	Price/Rate/Quotation			
		Toyota	Mitsubishi	Ford	Mercedes
1	Oil change + Oil Filter Change				
2	Full Wash				
3	Body Wash				
4	Exhaust Cleaning				
5	General Checkup				
6	Engine Tuning				
7	Wheel Alignment				
8	Wheel Balancing				
9	Computer check up				
10	Computer calibration				
11	Brake Service				
12	Lights/Head Lights Maintenance				
13	Throttle body service				
14	Tyre Rotation				
15	AC Checkup				
16	Replacement of Gear Fluid (Auto)				
17	Front Disc O/F				
18	Rear Disc O/F				
19	Rear Drum Change				
20	A T F Change				
21	5000km Inspection and Maintenance				
23	10000km Inspection and Maintenance				
24	15000km Maintenance				
25	20000km Inspection and Maintenance				
26	25000km Inspection and Maintenance				
27	Diesel Filter Replaced				
28	Fuel Filter Replaced				
29	Fuel Filter Cleaning				
30	Battery Replace different sizes				
31	Front and Rear Suspension O/H				
32	Brake Adjustment				

4. Scope of Work

1. The contract period will be till **30-06-2026**.
2. Regular periodic inspection will be carried out by the Vendor.
3. The hospital uses four brands/companies vehicles i.e. Toyota, Mitsubishi, Ford and Mercedes.
4. The vendor will repair major and minor maintenance of the hospital vehicles mentioned above on the approved rates.

5. The vendor will perform the periodic maintenance i.e. Oil change, Filter Change and wheel alignment etc.
6. The tyres will be replaced according to the standard protocols/ as per demanded by the hospital.
7. The vendor will be bound to replace genuine parts.
8. All type of Mechanical, Electrical, Dent and paint will be upon the vendor.
9. AC Repair, Wheel alignment and maintenance will also be carried out by the vendor.
10. Replacement of expired batteries will be the responsibility of the vendor.
11. Workshop location: Number of qualified staff
12. Number of assisting staff
13. Number of laborers Workshop space (M2)
14. Packing area space: (for how many vehicles)
15. Working hours(Opening and closing time):
16. Available specialized tools used in the workshop)
17. Longest period for vehicle to stay in the workshop
18. Possibility to import spare parts that are not available in your store
19. Response to emergency calls
20. Possibility of office / on road repair

5. BID Security

Bid security Rs-**50,000/-** in shape of Call Deposit refundable drawn in favor of "Hospital Director KTH Hospital"

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

6. BID VALIDITY:

- i) The bids should be valid for a period of 180 Days.
- ii) In exceptional circumstances, KTH Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

7. RATES VALIDITY:

Rates approved will be valid till **30-06-2026**.

8. Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KTH Peshawar.

9. Payment:

- a. No advance payment will be permissible.