



Khyber Teaching Hospital (KTH)
Medical Teaching Institution (MTI)
Peshawar

Contact No: 091-9224400

BID SOLICITATION DOCUMENTS
For
Fumigation and Pest Control Services
Rates will be valid till 30-06-2026

All the changes/amendments in Pre-Bid meeting are colored Red

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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1. INTRODUCTION:

Medical Teaching Institution (MTI)/ Khyber Teaching Hospital Peshawar invites. Item wise sealed bids from the eligible bidders (General Order supplier) for procurement of **Fumigation and Pest Control Services** for Hospital Open Competitive Bidding under rule 14(2)(a) "**Single Stage Single Envelope**" bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

2. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Pre-bid meeting with the interested bidders will be held on **24-12-2024** at **11:00** am in the Office of Manager Supply Chain this Institution.
3. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
4. The bidder must provide sample of the quoted items at the time of tender opening.
5. The selection will be made on the basis of samples received.
6. All the bidders are required to provide annexure wise complete requisite documents with page Qualification as prescribed under the rules.
7. The bid should be complete in all respect and must be signed by the bidder.
8. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
9. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
10. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
11. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
12. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The tender document and the bid is unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - f. The offer is from blacklisted firm in any Federal / Provincial Government / Private.
Department:
 - g. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be pre printed and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates (**Double rates for single Items**) will not be acceptable.

13. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
14. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
15. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
16. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
17. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the KTH Peshawar's future bids.

3. ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN, KNTN and Professional tax
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.

4. GENERAL CONDITIONS: -

1. KTH Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. The contract will be initially for the period of one year subject to the performance.
3. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
4. At any time prior to the deadline for submission of bids, KTH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
5. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
6. KTH/MTI Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

5. INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Khyber Teaching Hospital Peshawar** Invites sealed tenders under National Competitive Bidding for the procurement of **Fumigation and Pest Control Services** for Hospital, under rule 14(2) (a) ***“Single Stage Single Envelope procedure”*** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @ **100,000/-** in shape of Call Deposit Receipt (CDR) in the name of Hospital Director KTH Peshawar. CDR must be from the firm/bidder/contractor account

The tenders complete in all respect must reach the undersigned by **2-01-2025** at **10:00 am** which will be opened at **10:30** hrs on the same day in conference room of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

6. BID SECURITY

Bid security @ **100,000/-** in shape of Call Deposit/Bank Guarantee (refundable) drawn in favor of "Hospital Director KTH Hospital".

Bid security of the successful bidder will be released after submission of Performance Guarantee.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract.

7. BID VALIDITY:

i) The bids should be valid for a period of 180 days.

ii) In exceptional circumstances, KTH Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

ELIGIBILITY CRITERIA FOR FUMIGATION AND PEST CONTROL SERVICES

S#	DOCUMENT / CERTIFICATE DESCRIPTION	Requirement
1.	Registration with Khyber Pakhtunkhwa Revenue Authority	Mandatory
2.	Certificate of Registration under GST/NTN/FBR	Mandatory
3.	Certificate of registration from any local or international Body (PEST CONTROL)	Mandatory
4.	EOBI Registration for Employees	Mandatory
5.	Previous work orders / Completion certificates/Contract Agreements For establishing the minimum 03 years of experience (as on 31-12-2024) in Pest Control & Fogging in Commercial / Residential campus, Educational / Training institutes, Govt. /Semi government/ large private organizations. Each work order/Completion Certificate/Contract Agreement should be at least for one Continuous year.	Mandatory
6.	Bank Statement (by Chartered Accountant) for two years the minimum average annual turnover of Rs. 3 million for each year (as on 31-12-2024).	Mandatory
7.	Income Tax Returns of the bidder for the last 1 year	Mandatory
8.	Satisfactory Performance certificates (On Letter Head of the employer duly sealed and signed containing the information like name, address, contact number, contract start date/period, contract for number of persons/students, contract value (yearly), satisfactory level indicators/remark like Excellent/Very-good/Good/Average etc.) from minimum 3 Agencies where the Bidder has rendered pest control & fogging services during the last 3 years. (attach copy of contract with performance against each contract)	Mandatory
9.	A duly notarized Affidavit to the effect that no case is pending with the police/court against the proprietor/firm/partner or the company (Bidder).	Mandatory
10.	Company No of Personnel At least 6 numbers of workers (Trained by entomologist in fumigation and Pest Control Services) and 2 numbers of Supervisors (Masters Qualified in Entomology) shall be deputed for the hospital. List of Employees must be attached with experience.	Mandatory
11.	Sprayers (10 ltr & above) 03 in running 01 in Backup Fogger Machine for ICUS 02 active 01 Backup (with thermal fogger) Thermal foggers, Drill Machine, Knap Sack (At least one machine each)	Mandatory

Financial Bid

S.NO	CATEGORY	COST(PKR)
1.	Fumigation Supervisor	Per Head Charges in PKR
	Fumigation Staff	Per Head Charges in PKR
	Total Amount per Month	

Note: -

- Total amount must be inclusive of all Gov. taxes applicable at the time of bid opening date.
- The firm shall fill the financial bid for the whole assignment and contract will be awarded on total lowest to the technically responsive bidder.
- Tax will be applied on total amount quoted

Note: - The contractor shall comply with all applicable Laws, rules, regulations, Policies & Notification such as labor Law, Min. Wage Policy etc. Any violation thereof shall lead to disqualification.

• STATEMENT OF REQUIREMENTS FOR FUMIGATION SERVICES

Scope of Work

To execute the integrated pest control measures at Khyber Teaching Hospital premises and Staff colony, TMO & HO Hostel and Nursing Hostel premises including the surrounding areas within the boundary wall of Hospital and Staff colony respectively.

- The integrated pest control measures taken care of at your end shall be such that the entire Hospital wards, Offices, OPD Emergency Department, OTs, ICUs, AC Plant Building, Incinerator, Supply Chain Office, Stores, Pharmacy Stores, Nursing Hostel, TMO & HO Hostel, Doctors Colony and Offices shall be free from insects like cockroaches, bedbugs, spiders, silver-fish, houseflies, mosquitoes and rodents.
- In addition the Hospital Complex shall be free from any kind of termite.
- The environment requirement in entire Hospital Complex shall be strictly adhered from your end. All the necessary pest control measures/ inputs required for the same

are included in the total contract price.

- Any other integrated Pest Control Measures which is not specified but implied to this contract.

The contractor will be bound to provide PPEs to their worker deployed staff

- The KTH through its Officer nominated by Hospital Director, KTH reserves to itself the right of altering the specifications of works of adding to or omitting any items of work or of having portions of the same carried out departmentally or otherwise and such alterations and variations shall not violate this agreement.
- Representative of the agency shall meet authorized Officer daily to apprise the position and situation and to discuss any matter concerning for personnel.
- Ensure that effective and economic pest control measures are implemented and that they are in accordance with the Hospital's patient care services.
- Dogs & Cats will be catching on daily basis.
- Fumigation in Entire Hospital Once in a week of all the equipment's lying in ICUs, OTs and Labor room.
- Fumigation in All ICUs OTs twice in a week.
- Fumigation of ICU Ventilators once in a week.
- The contractor shall follow all the labor laws and regulations.
- The contractor shall not engage any person below the age less than 18 years for the work.
- Contractor will follow EPA-2005 policy.
- The staff should be well trained in all respects.

The contractor has to provide the followings:

1. The Contractor has to provide all the manpower, equipment, tools, Chemicals and tackles, their accessories /refills pertaining to Pest Control Services.
The Contractor has to provide supervisory and management support by his own staff to get the maximum output from the Pest Control Service force provided to KTH.
Teaching and training for the same has to be done by the Contractor.
The man and material needed for the management of the Pest Control Services staff will be the responsibility of the Contractor.
Following equipment, tools and tackles are minimum and mandatory to be provided to the Pest Control staff by the Contractor.
2. Fogging to be done on daily basis according to schedule
3. All chemicals to be provided by the contractor for fumigation and insect

4. For non-compliance of terms and condition a penalty of Rs. 2000 will be imposed accordingly
5. Fumigation to be done on daily basis in all areas / or when needed with Alfacot chemicals
6. Staff to be in uniform with proper name tags
7. In case of any toxicity or any mishap caused by fumigation or pest control the firm will be responsible for any type of loss.

Tools (Mandatory)

1. Hand Sprayer Pump, Electrical Pump
2. Fogging Machine (Heavy Duty), Thermal Fogger.
3. Fogging Machine Specialized for OT and ICUs.
4. Mouse Catcher As per requirement.
5. Dogs & Cats Net as per requirement.
6. Cold Fogger Machine
7. Electric Mosquito Killer

Shift wise requirement of staff

Morning shift: 4 workers and 1 supervisor

Evening shift: 2 workers and 1 supervisor

Night shift: 2 workers

List of Pest Control consumables

- FIPRONIL GEL (10 gm) Per Pack
- CPP Chlorpyrifos 20 EC Ltr
- CPP Chlorpyrifos TC 50 EC Ltr
- Cypermethrin 10 % Ec (5 ltr) Per Pack
- Delta methrin 1.25 (1 kg) (for fogging) Kg
- Delta methrin 2.50 (1 kg) (for indoor spray) kg
- Alpha Cypermethrin 10 % (1 kg) kg

- Dichlovros 76% (5 ltr) Per Pack
- Zinc Phosphide (100 gm) Per Pack
- Baytex (1 ltr) Ltr
- Kristolite D.P. Powder (25 kg) Per Pack
- Imidacloprid 15% Gel (5 gm) Per Pack
- Phorate 10G (1 kg) kg
- Bromodiolone 0.5% (25 gm) Per Pack
- Rodent glue board each
- Diesel for fogging machine Ltr
- Petrol for fogging machine Ltr
- Sticknins for mad dogs
- Alphaguard

Note: The pest control consumables shall be as above or equivalent or better than the mentioned as the case may be. All the consumables should be **WHO Certified**.

- The rates quoted by the firm shall remain constant during the contract period irrespective of market rates fluctuations.

BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklistment of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently
- Conditions for debarment of Defaulted Bidder/Contractor
- Failure or refusal to;
- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed:

- Fulfill contractual obligations as per contract
- Non-execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Khyber Teaching Hospital MTI Peshawar.

Procedure for blacklisting and debarment

Competent authority of Khyber Teaching Hospital MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.

The show cause notice shall contain the statement of allegation against the Bidder.

The bidder will be given maximum of seven days to submit the written reply of the show cause notice.

In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.

Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.

The competent authority shall decide the matter within thirty days from the initiation of proceedings.

The order of competent authority shall be communicated to the bidder by indicating reasons.

The order past as above shall be duly conveyed to the PKPRA and defaulting bidder within three days of passing order.

The duration of debarment may vary up to five years depending upon the nature of violation.

TERMS & CONDITIONS

The delivery should be made within 15 days.

If the supply is not done within the period mentioned in the supply order, penalty @ 2% will be charged upto 30 days and up to 45 days the penalty will be charged @ of 5% after 45 days the Purchase order will be consider null and void and legal action may be initiated against the firm.

The bidder must register with Income / Sales Tax Department

No advance payment will be permissible.

The payment will be made after successful supply and inspection of all requisite items.

The Hospital may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

REDRESSING OF GRIEVANCES

The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of the bid evaluation report.

The grievance redressed Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.

Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

AWARD OF CONTRACT:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KTH Peshawar.